

Approved Driver Requirements

Linfield Christian School requires that each volunteer driver furnish the following information for approval prior to driving on their behalf:

1. Copy of Valid Driver's License
2. Copy of DMV License Record Report Printout (*see directions below!*)
3. Copy of Insurance ID card showing effective dates of the insurance policy
4. Copy of Insurance Declaration page showing limits of insurance
5. Signed Insurance Verification Form & Volunteer Transportation Agreement (*attached*)

****The approval process must be completed annually
(1 year from the DMV/Parent Driver Agreement).***

How to Obtain "DMV License Record Report Printout"

1. Visit www.dmv.ca.gov
2. Click on the Online Services Tab
3. Click Driver Record Request
4. Follow the steps to register and pay \$2.00 in order to immediately print your driving record.

Please submit all paperwork to Human Resources in the Administration Office.

INSURANCE VERIFICATION FORM & VOLUNTEER TRANSPORTATION AGREEMENT

I volunteer to drive my personal vehicle to provide transportation for Linfield Christian School for _____
on _____ leaving at _____ () AM () PM and returning at approximately
_____ () AM () PM.

As the above named organization requires that each volunteer driver furnish the following information for approval prior to driving on their behalf, I voluntarily provide and permit the organization to review my records.

- 1) Copy of Valid Driver's License
- 2) Copy of DMV License Record Report Printout From California Department of Motor Vehicle ONLY
- 3) Copy of Insurance ID card showing effective dates of the insurance policy
- 4) Copy of Insurance Declaration Page showing limits of insurance

Minimum acceptable Liability Limits

	Bodily Injury	\$100,000 per person/ \$300,000 per accident
	Property Damage	\$50,000 per accident
Or	Combined Single Limit	\$300,000 per accident
	Medical Payments	\$5,000 per person
	Uninsured Motorist	\$30,000 per person/ \$60,000 per accident

Additionally, I agree that:

- I will be responsible for any comprehensive or collision damages suffered by my automobile during the above referenced activity.
- I shall obey all traffic laws and operate my vehicle in a safe manner.
- I am not aware of any defect or mechanical problem with the vehicle that might pose a safety problem.
- I am not taking any drugs, prescription or other that have a warning about operating a vehicle or are known to impair mental alertness or cause physical impairment including but not limited to drowsiness and dizziness.

Effective January 1, 2012 The State of California Vehicle Code 27360 was amended:

Children under the age of 8 years

****OR****

under 4 feet 9 inches in height must be secured in a car seat or booster seat.

Additionally, children under age 8 must be secured in the **back seat**.

Effective July 1, 2008 The State of California Vehicle Code 23123 was enacted which prohibits all drivers from using a handheld wireless telephone while operating a motor vehicle.

I understand that my insurance is primary and any insurance carried by the organization that may be applicable is secondary

I have read the above and I understand and agree with the requirements listed above.

Signature

Date

Name Printed

Vehicle Description